

DCP 211 Working Group Minutes

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| Meeting Name | DCP 211 Working Group Meeting |
| Meeting Number | 08 |
| Date | 14 July 2015 |
| Time | 10:00 |
| Venue | Web-conference |

| Attendee | Company |
|---------------------------------------|----------------|
| Franck Latrémolière [FL] | Reckon LLP |
| Alex Greetham [AG] | UKPN |
| Maria Hesketh [MH] | Scottish Power |
| Andrew Lam [AL] (Part meeting) | Ofgem |
| Rosalind Timperley [RT] (Secretariat) | ElectraLink |

1 ADMINISTRATION

- 1.1 Apologies were received from Angus Rae (SSEPD) and Sue Calvert (Northern Powergrid).
- 1.2 FL agreed to Chair the meeting.
- 1.3 The minutes of the previous meeting were approved without amendment.
- 1.4 All Working Group members agreed to the terms set out in the “Competition Law Dos and Don’ts” document.

2 DISCUSSION ON LEGAL TEXT COMMENTS

- 2.1 The Working Group noted the comments that had been received from Ofgem and FL on the DCP 211/211A legal text (Attachment 1). The group reviewed these comments and agreed to amend Schedule 14 paragraph 3A(b) as follows in both the DCP 211 and DCP 211A legal text:
“minutes of (and papers associated with) the meetings of the Panel, Working Groups and the DCUSA Ltd board of directors that are not to be made accessible under Paragraph 3 through the public Pages; and”
- 2.2 This is so that those reading the text can see that they need to consult paragraph 3 to determine what is accessible on the public pages.

3 REVIEW OF CHANGE REPORT

- 3.1 The Working Group reviewed the latest version of the DCP 211 Change Report and agreed amendments to it. The latest version of the Change Report, with the amendments agreed at the meeting shown as tracked changes, is provided as Attachment 2.
- 3.2 Whilst walking through the change report it was agreed that the “Competition Law Dos and Don’ts” and the DCUSA website terms and conditions should be added as attachments to the report.

Action 08/01: ElectraLink

- 3.3 The group discussed the implementation date for DCP 211, noting that time would be needed for DCUSA Parties to review documents that they have submitted to DCUSA and determine

whether they would like to retrospectively request that they be treated as confidential. MH took an action to feedback to the group on how long might be needed by Parties to do this.

Action 08/02: MH

4 WORK PLAN

4.1 The next steps for DCP 211 were agreed as follows:

- ElectraLink to update Change Report;
- MH to feedback on DCP 211 Implementation timescales; and
- Working Group to meet on 21 July 2015.

5 ANY OTHER BUSINESS

5.1 There were no items of any other business.

6 NEXT MEETING

6.1 The next Working Group meeting is scheduled for 2pm on Tuesday 21 July 2015 via webinar.

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

| Action Ref. | Action | Owner | Update |
|-------------|---|-------------|--------|
| 08/01 | Update the Change Report to include the competition law dos and don'ts and website terms and conditions as an attachment. | Electralink | |
| 08/02 | Provide a view the implementation timescales for DCP 211. | MH | |

ACTIONS AGREED CLOSED AT THE MEETING

| Action Ref. | Action | Owner | Update |
|-------------|---|---------------|--------|
| 07/01 | Provide the Working Group with feedback on whether the revised legal text addresses Ofgem's concerns that were raised at the April 2015 DCUSA Panel meeting. | Amanda Rooney | closed |
| 07/02 | Update the DCP 211/211A Change Report to reflect the amendments made to the legal text and to incorporate the costs associated with document uploads to the DCUSA Website should DCP 211 be approved. | ElectraLink | Closed |